

Knights Football Booster Club Meeting Minutes

February 22, 2015 | 5:30pm | IHS Fieldhouse

Meeting called by	Kevin Lewis	Attendees:
Type of meeting	Membership	See attached sign in sheet.
Facilitator	Kevin Lewis	Coach Lavender on behalf of Coach Story.
Note Taker	Claudia Saddler	

AGENDA TOPICS

Meeting Began: 5:37pm

OLD BUSINESS

Prior Meeting Minutes

Claudia Saddler shared the minutes from the membership meeting dated January 8, 2015. There were no comments or questions, minutes approved.

Financial Update

Mattie Smith shared the current financial status, see attachment. Financial report approved.

Year-end Banquet

Kendall Saldana gave a recap of the event. The event went well except that there were so many entrances that some people got in without paying. Plans for next year: would like the option of having it off-site, have a full-service meal, and need to plan it for the end of the season so as not to conflict with other sports. She has been requested to begin looking into off-site locations, pricing, and to present pros and cons of on-site vs. off-site locations for the future.

Concession Volunteers

Bob Baughman reported about the middle school track meet at IHS on Wednesday 2/25 at 4:00pm. We need volunteers to work the concession stand with some baseball parents. Bob will resend the information. If you can help that would be great.

Bylaws Addendum

Kevin Lewis reported that we are in good shape with the bylaws and addendum. The only thing we need to add to the addendum is the Scholarship Committee and Chairperson. He will get this finalized and send out the new addendum when it is completed.

NEW BUSINESS

Coach's Report

Coach Lavender reported on behalf of Coach Story. Coach Lavender stated that we are currently in phase 2 of off season and things are moving along. Players are back from other sports and we even have some new players that have joined football. Coach Lavender will send Kevin a list of the new players so that the booster club can reach out to these families. As new players join the program Coach will ask for parent contact information, send this to Kevin and then Kevin will reach out to those families regarding the booster club. Claudia Saddler suggested that we have a packet ready to send home with new players, but the membership would rather not have anything go home with the players.

8th grade 7-on-7 has started and there currently are 25 players. They work out on Sunday's at 4:00pm. The middle school parents will be invited to attend the next membership meeting.

Spring Football

Practices will run from 5/4 to 6/3. The spring game will take place on 5/28.

Incoming Freshman Parent Orientation

Meeting date is still TBD. We want to get these new families involved in the booster club so we will be on hand to promote membership sign up and spirit wear sales.

Fundraisers

- Mooyah (Preston/Lebanon) Wednesday 3/25. Receive 15% up to \$1,000 sales; 20% for \$1,000-\$2,000 sales; 25% if over \$2,000 sales.
- Raising Canes (Custer/121) TBD.
- 7-on-7 Tournament, 5/2 at IHS. There will be a committee to organize this event, we will need a lot of help. Bob Baughman agreed to chair this committee. Coach Lavender agreed to help promote this by reaching out to the coaches.
- Amazon. Chris McCoy talked about a fundraiser available with Amazon. Kevin Lewis will look into this.

Open Positions

The scholarship committee and the spirit wear committee are vacant. During the meeting we received volunteers for these committees.

Scholarship – Jeanine Oldham

Spirit Wear – Tanya Smith & Dainelle Baughman

Marketing

- Tunnel Front: Kevin Lewis will work with his contact person to create a design. Once it is completed he will send it out for approval.
- Trailer: Bob Baughman will work with his contact person to get a design and cost estimate. He will then forward this on to Kevin.

2015 Budget Proposals

Kevin Lewis will send out a request to each committee chair regarding budget. Each chair person needs to present a proposed budget for their respective committee to the Board by 3/22.

Membership – Hope Russell

Concessions – Peggy Miller

Gameday Meals & ½ Time – Pheona Lewis

Marketing – Program Book – Dainelle Baughman & Kevin Lewis

Special Events/Banquet – Kendall Saldana

Tunnel & Trailer – Kevin Lewis

Scholarship – Jeanine Oldham

Spirit Wear – Tanya Smith & Dainelle Baughman

Next Meeting Date

General Membership Meeting 3/22 at 5:30pm in the Field House. Future Meeting dates: 4/19 & 5/17 at 5:30pm in the Fieldhouse.

Meeting Adjourned: 6:30pm

Action items

Kevin Lewis

1. Kevin will send out the new bylaws addendum when the final revisions are completed.
2. Kevin will reach out to the parents of the new players regarding the booster club.
3. Kevin will research the Amazon fundraiser opportunity.
4. Kevin will work on the Tunnel Front design and get that moving along.
5. Kevin will contact the committee chairpersons requesting their budget proposals.

Bob Baughman

1. Bob will resend information regarding concession volunteers for the middle school track meet at IHS.
2. Bob will work on the Trailer design and cost estimate.

Kendall Saldana to begin looking into plans for the future year end banquet. Look into off-site locations, pricing, and present pros and cons of on-site vs. off-site locations for the future.

Coach Lavender will send Kevin a list of any new football players.

Coach Story to pick a date for the Incoming Freshman Parent Orientation.

ATTACHMENTS
Financial Statement